



TERMS AND CONDITIONS

1. Full payment must be made at time of booking - we do not accept provisional bookings and places will only be confirmed once payment is received by our bank, the payment receipt sent by email together with the booking form already filled and accepted to info@bellavita.academy. Students will then receive a booking confirmation via email.
2. Level 2 course materials are provided to students on the first day of the course.
3. At the Bellavita Academy we will try to make any reasonable attempt to provide support if you have any additional access or educational needs as a result of a disability. Requirements will be evaluated on an individual case basis. Please, contact us on 0203 0020506 or email info@bellavita.academy to discuss your needs together.
4. **Cancellations**
 - a. Cancellations of confirmed places must be communicated via email to info@bellavita.academy. You can cancel up to 15 days before the course and receive a 50% refund. Cancellations made within 15 days of the course are non-refundable.
 - b. Once the cancellation is confirmed the refund will be paid to student in 15days.
5. **Transfers**
 - a. Examination dates are fixed to the course onto which you book. If the student cannot sit the examination on the fixed date of the booked course, he/she must send a transfer request to an alternative date by email to info@bellavita.academy at least 15 natural days before the original examination date. If an alternative exam date of another course of the same level has been already fixed by The Bellavita Academy, the student will not incur any administration fee.
 - b. Bellavita Academy reserves the right either to change the date of a course or cancel a course if the minimum required number of students is not reached. Alternative dates will be notified 15 natural days prior to the planned start date of the original course. The enrolment fee that was already paid by the student will be transferred to the new course with no additional charge. In case the new dates were nonviable for the student, the entire course fee will be refunded in full by The Bellavita Academy.
 - c. Please note all transfers are subject to availability on alternative course/examination dates.

6. No student is allowed to sit the examination without having attended the related course.
7. On the day of the exam, the student must provide an ID-card or passport with personal photograph. If not, the student will not be allowed to sit the examination.
8. The student must read the course Specification available on www.bellavita.academy under each course section.
9. **Re-sits:**
 - a. Students who have not passed the examination has the right to re-sit. The request must be sent by email info@bellavita.academy up to 15 natural days before the new already planned exam date. The student will be required to pay the related exam fee for re-sits, which will be communicated by The Bellavita Academy accordingly to the rates agreed by the WSET Awards.

IMPORTANT INFORMATION

1. The Bellavita Academy has the right to cancel or postpone a course either in case the minimum number of students is not reached or for logistics reasons. In these cases, the new dates will be communicated by email to students.
2. Students authorise The Bellavita Academy to pass their personal contact data to the Wine & Spirits Education Trust Awards in London in order to either prepare and send the certificates or get in contact. The personal data will not be shared with any other company/entity.
3. The Bellavita Academy recommends a moderate consumption of alcohol and invite all the students enrolled onto its courses to spit the wines tasted during the tasting sections. The Bellavita Academy will not be responsible for any allergic reaction students might have during or soon after the course. Students who are under medical treatment or suffer from diseases which are incompatible with alcohol consumption, pregnant women and people under the legal age to purchase and consume alcohol in United Kingdom will not be allowed to sample any alcoholic beverages as part of their course. Students must communicate to Bellavita Academy any medical or physical incompatible circumstance before enrolling onto the courses and before the start of the course.
4. Students will be the only responsible for any damage/harm caused either to themselves or to third parties because of an inappropriate use of the course material, including glasses and wines.
5. Bellavita Academy will not be responsible in any case for the loss or damage to student's personal belongings either inside nor outside of the classroom.
6. Bellavita Academy reserves the right to refuse and cancel the student's enrolment without any right to refund in case of student's misbehaviour or physical and verbal aggression towards any Bellavita Academy employees, students and third parties.

7. At the time of enrolment, students accept that the information provided in the booking form and in the Terms and Conditions is correct and trustful. By sending the booking form, the student accepts the Terms and Conditions described here.
8. At the time of enrolment, students confirm to have read and agreed with our Privacy Policy available on www.bellavita.academy .
9. In case of false information, Bellavita Academy reserves the right to cancel the enrolment.
10. By sending this booking form, the student accepts the terms and conditions described here.

I HAVE READ AND AGREED WITH THE TERMS AND CONDITIONS INDICATED IN THIS BOOKING FORM

DATE: _____

Please, save the form once filled and send it to info@bellavita.academy.